Invitation to bid (ITB) for Goods

Procurement of Personal Protective Equipment (PPE)

ITB No. GPSO_PSC_MLI_ITB_REF 2014_063_PPE
Invitation to bid (Goods)

Personal Protective Equipment (PPE) for Humanitarian Mine Action
ITB No. GPSO_PSC_MLI_ITB_REF 2014_063_PPE

Section 1: Bid data

Bid number: GPSO_PSC_MLI_ITB_REF 2014_063_PPE


Procurement official’s name: Fatima Tafida
Email: Fatimait@unops.org
Issue date: 08 May 2014

Requests for clarifications due

Date: Thursday 15 May 2014
Time: 11:00 Hours EST (-5 hours GMT)

UNOPS clarifications to bidders due

Date: Tuesday 20 May 2014
Time: 11:00 Hours EST (-5 hours GMT)

Bid due

Date: Wednesday 28 May 2014
Time: 11:00 Hours EST (-5 hours GMT)

Planned award date

Date: 25 June 2014
Invitation to bid (Goods)
Procurement of Personal Protective Equipment (PPE) for Humanitarian Mine Action ITB No.
GPSO_PSC_MLI_ITB_REF 2014_063_PPE

Section 2: ITB letter

UNOPS plans to procure Personal Protective Equipment (PPE) as defined in accordance with these documents. UNOPS now invites sealed bids from qualified bidders for providing the requirements as defined in the UNOPS specifications attached hereto. Bids must be received by UNOPS at the address specified not later than 11:00 Hours on 28 May 2014 EST (-5:00hrs GMT)

This UNOPS ITB consists of five sections and a series of annexes which will be completed by bidders and returned with their bid.

ITB Section 1: Bid data sheet
ITB Section 2: ITB letter (this document)
ITB Section 3: Instructions to bidders
ITB Section 4: UNOPS technical specifications
ITB Section 5: UNOPS General Conditions of Contract (goods)

Returnable ITB forms (mandatory): Annexes A - C must be sent as part of every ITB (goods)

Annex A  Bid/No Bid Confirmation Form
Annex B  Check List Form
Annex C  Bid Submission, Technical and Price Schedule Offer Form

Interested bidders may obtain further information from the office of:

Pre-cleared by: 5/8/2014
Date: 

Monica Siles
Procurement Advisor
GPSO Peace and Security Cluster, UNOPS

Approved by:
Date:

Yoshiyuki Yamamoto
Chief,
GPSO Peace and Security Cluster, UNOPS
Section 3: Instructions to bidders

1.1. Definitions

UNOPS means the United Nations Office for Project Services, GPSO, NY, USA, with offices located in more than 80 countries worldwide.

1.2. Eligibility

Bidders must not be associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by UNOPS to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods under this invitation to bid.

Bidders must not be under a declaration of ineligibility for corrupt and fraudulent practices published by UNOPS on its website. Bidders must meet the eligibility criteria as published on the UNOPS website.

1.3. Cost of bid

The bidder shall bear all costs associated with the preparation and submission of its bid. UNOPS will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the solicitation process.

1.4. Content of solicitation documents

The goods required, bid procedures and contract terms are prescribed in these solicitation documents, contents of which are listed in the cover section, invitation to bid.

Bids must offer goods for the total requirement, unless otherwise permitted in the solicitation document. Bids offering only part of the goods may be rejected unless permitted otherwise in the solicitation document. The bidder is expected to examine all corresponding instructions, forms, terms and specifications contained in the solicitation documents. Failure to furnish all information required by these documents or submission of a bid that does not comply with these documents will be at the bidder's risk and may affect the evaluation of the bid.

1.5. Clarification of solicitation documents

1.5.1. A prospective bidder requiring any clarification of the solicitation documents may notify UNOPS in writing at UNOPS e-mail address indicated in the ITB indicated in the ITB. UNOPS will respond in writing to any request for clarification of the solicitation documents that it receives by the due date outlined in 15. Deadline for submission of bids below. Written copies of UNOPS response (including an explanation of the query but without identifying the source of inquiry) will be sent to all prospective bidders that have received the solicitation documents.

If the ITB has been advertised publicly, the results of any clarification exercise (including an explanation of the query but without identifying the source of inquiry) will be posted on the UNOPS website and UNGM.
Amendments of solicitation documents

At any time prior to the deadline for submission of bids, UNOPS may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the solicitation documents by amendment.

All prospective bidders that have received the solicitation documents will be notified in writing of all amendments to the solicitation documents. For open competitions, all amendments will also be posted on the UNOPS website in the tender notice.

In order to afford prospective bidders reasonable time in which to take the amendment into account in preparing their bids, UNOPS may, at its discretion, extend the deadline for the submission of bid. UNOPS may, at its discretion, cancel the requirement in part or in whole.

1.6. Language of bids

The bids prepared by the bidder and all correspondence and documents relating to the bid exchanged by the bidder and UNOPS, shall be written in English.

1.7. Documents comprising the bid

The bid prepared by the bidder shall comprise the following components:

**ITB submission** (on or before bid due date):

As a minimum, bidders shall complete and return the below listed documents (annexes to this ITB) as an integral part of their bid. Bidders may add additional documentation to their bids as they deem appropriate.

Failure to complete and return the below listed documents as part of the bid may result in bid rejection.

<table>
<thead>
<tr>
<th>Part of bid</th>
<th>Check list form (Annex B hereto)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Part of bid</td>
<td>Signed Bid submission, technical and price schedule offer form (Annex C hereto)</td>
</tr>
</tbody>
</table>

If after assessing this opportunity you have made the determination not to submit your bid we would appreciate if you could return this form indicating your reasons for non-participation.

**Pre-submission:**

Bidders are requested to complete and return the Bid/No Bid Confirmation Form prior to the submission deadline indicating whether they do or do not intend to bid.

| Stand-alone document | Bid/no bid confirmation form (Annex A hereto) |

1.8. Bid prices

The bidder shall indicate on the appropriate bid price sheet contained in these solicitation documents the prices of the goods it proposes to supply under the contract.

1.9. Bid currencies

All prices shall be quoted in United States Dollars (USD $)
1.10. **Bid security**

“Does not apply to this ITB”

1.11. **Period of validity of bids**

Bids shall remain valid for sixty (60) days after the date of bid submission prescribed by UNOPS, pursuant to the deadline clause. A bid valid for a shorter period may be rejected.

In exceptional circumstances, UNOPS may solicit the bidder’s consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. Bid security provided shall also be suitably extended. A bidder may refuse the request without forfeiting its bid security.

1.12. **Format and signing of bids**

The bid shall be typed or written in indelible ink and shall be signed by the bidder or a person or persons duly authorized to bind the bidder to the contract. The latter authorization shall be indicated by written power-of-attorney accompanying the bid.

A bid shall contain no interlineations, erasures, or overwriting except as necessary to correct errors made by the bidder, in which case such corrections shall be initialled by the person or persons signing the bid.

1.13. **Sealing and marking of bids**

The bidder shall send the submission e-mail or e-mails, subject to size, as detailed below.

- Any e-mail should have the subject line ITB Ref: GPSO_PSC_MLI_ITB_REF 2014_063_PPE and the email body be addressed as follows:

  To: upload.GPSO_PS.r7boz4814z@u.box.com  

  Attention: Bid Opening Panel

  Subject: Procurement of Personal Protective Equipment (PPE) for Humanitarian Mine Action

  **Please NOTE:**

  Bids sent or copied to any other email address will be declared invalid. Bids sent via the correct route after having been sent incorrectly will be declared invalid. Size of individual e-mails, including e-mail text and attachments, must not exceed 5 MB. please send the required Bidding Documents via multiple emails and indicate the email number (email 1, email 2, etc.) in the subject field of each email;

  An auto reply message acknowledging receipt of email will be sent to Bidders submitting their bid by email.

In case of bid submission by e-mail to UNOPS, the receipt time stamp shall be the date and time when the submission has been received in the dedicated UNOPS inbox. UNOPS shall not be responsible for any delays caused by network problems etc. It is the sole responsibility of bidders to ensure that their bid is received by UNOPS in the dedicated inbox on or before the prescribed tender deadline.

1.14. **Deadline for submission of bids**

Bids must be received by UNOPS at the email address / office address specified under clause sealing and marking of bids not later than 11:00 HOURS, EST (-5:00 Hours GMT) on **Wednesday 28 May 2014**. All bids will be opened shortly thereafter.
UNOPS may, at its discretion, extend this deadline for the submission of bids by amending the solicitation documents in accordance with clause Amendment of solicitation documents, in which case all rights and obligations of UNOPS and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

1.15. **Late bid**

Any bids received by UNOPS after the deadline for submission of bids prescribed by UNOPS, pursuant to clause ‘Deadline for submission of bids’, will be rejected. Where a bid security was requested any such bid security will be returned to the bidder after contract award has been made.

1.16. **Modification and withdrawal of bids**

The bidder may withdraw their bid after the bid's submission, provided that written notice of the withdrawal is received by UNOPS prior to the deadline prescribed for submission of bids.

The bidder's withdrawal notice shall be prepared, sealed, marked, and dispatched in accordance with the provisions of the clause ‘Deadline for submission of bids’. No bid may be modified subsequent to the deadline for submission of bids. No bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity.

1.17. **Clarification of bids**

To assist in the examination, evaluation and comparison of bids, UNOPS may, at its discretion, ask the bidder for a clarification of its bid. The request for clarification and the response shall be in writing and no change in the price or substance of the bid shall be sought, offered or permitted.

1.18. **Preliminary examination**

UNOPS will examine the bids to determine whether they are complete, the documents have been properly signed, the bids are generally in order, and there are no computational errors in the Price Schedule.

1.19 **Evaluation of Bids**

1.19.1 UNOPS shall evaluate each bid that has been determined, up to this stage of the evaluation, to be substantially responsive.

1.19.1.1 To evaluate a Bid, UNOPS shall consider the following:

UNOPS’s evaluation of a bid will exclude and not take into account:

(a) Customs duties and other import taxes, sales and other similar taxes, which will be payable on the Goods if the contract is awarded to the Bidder;

(b) Any allowance for price adjustment during the period of execution of the contract, if provided in the bid.

1.19.2 Bidders are allowed to quote separate prices for one or more lots. UNOPS may award one or multiple lots to more than one Bidder. The methodology of evaluation to determine the lowest-evaluated lot combinations, is as follows:

UNOPS shall:

(a) evaluate only complete lots;

(b) take into account the lowest priced substantially compliant offer for each lot; and
1.20 End User Certificates

Pursuant to Article II, Section 7(b) of the Convention on the Privileges and Immunities of the United Nations (1 U.N.T.S. 15 (1946)), the United Nations, including its subsidiary organs, is exempt from customs duties and prohibitions and restrictions on imports and exports in respect of articles imported or exported by the United Nations, including its subsidiary organs, for its official use.

Nevertheless, despite the provisions of the Convention, the regulations and practices of certain governments may require obtaining import or export licenses from the government in respect of the goods sold, delivered, licensed or otherwise provided to UNOPS under this contract. Thus, although the United Nations is exempt from import and export restrictions, it does not necessarily follow that the United Nations is exempt from requirement to obtain import or export licenses for items to be imported or exported for official purposes, so long as obtaining such licenses does not operate as a restriction on such imports or exports. In this regard, it is the Contractor’s responsibility to obtain any required import or export licenses (and to bear the costs thereof). In the event that a government issuing such import or export license delays the processing of such a request for a license or otherwise denies such a license, the Contractor may seek assistance from the United Nations who would liaise with the government in question to seek to resolve the matter. Where necessary, such assistance may include the provision to the Contractor by the United Nations of an official end-user undertaking attesting to the use of the goods and to the United Nations’ commitment not to export or re-export the goods other than for its official use.

1.21 Award criteria

Bidders must meet all the mandatory business criteria outlined in Annex C UNOPS technical specifications. The qualifications will be evaluated by UNOPS and bidders determined to have met all mandatory requirements will be considered for award.

UNOPS will award the contract to best qualified contractor whose bid substantially conforms to the requirements set forth in the solicitation documents and offers the lowest cost to UNOPS. UNOPS reserves the right conduct negotiations with the vendor regarding the contents of their offer. UNOPS reserves the right to accept or reject any bid, and to annul the solicitation process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for UNOPS action.

1.22 Notification of award

Prior to the expiration of the period of bid validity, UNOPS will notify the successful bidder in writing by email or letter, that its bid has been accepted. The notifications of award will constitute the formation of the contract. Please note that the bidder will be required to complete registration on the UNGM prior to the signature and finalization of the contract.

1.23 Signing of contract

At the same time as UNOPS notifies a successful bidder that its bid has been accepted, UNOPS will invite the bidder, provided the bidder is successfully registered on the UNGM, to sign the final version of the Contract Form provided in the solicitation documents, incorporating all agreements between the parties.
Invitation to bid (goods)

Procurement of Personal Protective Equipment (PPE) for Humanitarian Mine Action
ITB No. 14-063

Section 4: UNOPS Technical specifications

Lot No. 1: EOD Helmet:
- Manufactured according to IMAS 10.30, STANAG 2920, MIL-STD-662F;
- Material for EOD Helmet: GRP-moulded shell with cradle and Untreated polycarbonate visor;
- Protective Range: 175 sq. in. (1,129 cm²) medium size;
- Total Weight: Maximum 2kg;
- Fire resistance up to 375 F (190 C) continuous;
- Adjustable, replaceable suspension system;
- Color: UN Blue;
- Includes Transportation Bag.

Lot No. 2: Personal Protective Equipment (PPE) DEMINING VEST
- V50- 450m/s according to STANAG 2920
- Protection: vest unit covering the front, abdomen, sides, shoulders and neck, including a second collar functioning as the protection between the vest and the visor
- Material for the demining Vest: Aramid fiber
- Outer material: Cordura
- Availability in large, medium and small sizes
- Total weight - Maximum 2.5KG
- Color: UN Blue;
- Includes Transportation Bag.

Lot No. 3: Personal Protective Equipment (PPE) DEMINING VEST WITH PROTECTED BACK
- V50- 450m/s according to STANAG 2920
- Protection: vest unit covering the front, abdomen, sides, shoulders, neck and back including a second collar functioning as the protection between the vest and the visor
- Material for the demining Vest: Aramid fibre
- Outer material: Cordura
- Availability in large, medium and small sizes
- Total weight - Maximum 3.5 KG
- Color: UN Blue;
- Includes Transportation Bag.

Lot No. 4: Demining Visor
- Protection level V50 (250 m/s)
- Material: 5 mm polycarbonate
- Weight: 1 kg including bag and visor band
- Visor protection area: 1,250 cm²
- Soft headbands for maximum comfort and durability.
• Supplied with a protective bag.
• Removable and washable sweatband.
• replaceable 0.7 mm polycarbonate scratch shield
• Additional Scratch shield

Lot No 5: Heavy Bomb Suits
• Heavy Bomb suit V50 1600m/s for chest and groin,
• Suit comprises Groin Protector, trousers, smock, hand and feet protectors, external blast plates
• Helmet V50 630m/s, visor at 800m/s, unassisted donning with communication system.
• Rugged storage bag
• Available in medium and large sizes
• Warranty: 12 months

Lot No 6: Cooling Suit
• Cooling suit for Bomb suit
• Available in medium and large sizes
Section 5: UNOPS General Conditions of Contract

For the provision of goods.

In the event of an order, the UNOPS General Conditions of Contract will apply. The conditions are available at: http://www.unops.org/english/whatweneed/Pages/Guidelinesforsuppliers.aspx under “what we need” > “Information for vendors” > “UNOPS General Conditions of Goods”. If your company is unable to access the document, please send an email request to: fatimait@unops.org and the UNOPS General Conditions of Contract will be sent to you electronically.
## Section 6: UNOPS Contract form

In the event of a Contract, the successful Bidder shall receive this form duly filled.

<table>
<thead>
<tr>
<th>Purchase Order No.</th>
<th>Project No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>P.O. DATE</td>
<td>IMPORTANT: All shipments, invoices and correspondence must show PURCHASE ORDER and PROJECT NUMBERS.</td>
</tr>
<tr>
<td>SHIP BY:</td>
<td></td>
</tr>
<tr>
<td>CONSIGNEE:</td>
<td>VENDOR N°:</td>
</tr>
<tr>
<td>Attn.:</td>
<td>Attn.:</td>
</tr>
<tr>
<td>Tel.:</td>
<td>Tel.:</td>
</tr>
<tr>
<td>Fax:</td>
<td>Fax:</td>
</tr>
<tr>
<td>DELIVERY TERMS (INCOTERMS 2010):</td>
<td></td>
</tr>
<tr>
<td>PAYMENT TERMS:</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>LOT</th>
<th>DESCRIPTION</th>
<th>QTY</th>
<th>U/M</th>
<th>UNIT PRICE</th>
<th>TOTAL PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Special Terms and Conditions

A. This purchase order is subject to our Invitation to Bid, Ref. No.: XXXXX dated XXXXX and according to your offer dated ….; B. Notify Party; C. Final Destination; D. Other information, if any.; E: Attachments: General Conditions for Goods, Packing and Shipping Instructions, others if any.

### CURRENCY:

GRAND TOTAL:

Date:

Queries should be addressed to:

Buyer: Name, Title, Tel.

ON BEHALF OF UNOPS:

Name of Procurement Authority, Title, Business Unit

ACKNOWLEDGEMENT COPY:

Vendor's Signature: Date:

UNOPS, Office, Address, Country, Tel, Fax

This Purchase Order may only be accepted by the Vendor's signing and returning the Acknowledgement Copy. Acceptance of this Purchase Order shall effect a Contract between the Parties under which the rights and obligations of the Parties shall be governed solely by the Conditions of this Purchase Order, including the General Conditons for Goods of the United Nations Office for Project Services (UNOPS) and any UNOPS attachments (hereinafter collectively referred to as "This Contract"). No additional or inconsistent provisions proposed by the Vendor shall bind UNOPS unless agreed to in writing by a duly authorised official of UNOPS. UNOPS General Conditions for Goods are available at UNOPS website at [http://www.unops.org/english/whatweneed/Pages/Guidelinesforsuppliers.aspx](http://www.unops.org/english/whatweneed/Pages/Guidelinesforsuppliers.aspx) under General conditions of contract. If your company is unable to access the document, Please send an e-mail or fax request to: insert e-mail address and fax number of contact person and the UNOPS General Conditions for Goods will be sent to you electronically or by fax.
ANNEX A

Invitation to bid (goods)
Procurement of Personal Protective Equipment (PPE) for Humanitarian Mine Action
ITB No. GPSO_PSC_MLI_ITB_REF_2014_063_PPE

Bid/no bid confirmation form

If after assessing this opportunity you have made the determination not to submit your bid we would appreciate if you could return this form indicating your reasons for non-participation.

Date:

To: UNOPS                          email fatimait@unops.org
   Fatima Tafida

From: ____________________________

Subject GPSO_PSC_MLI_ITB_REF_2014_063_PPE – Project no. 87126

YES, we intend to submit an offer.

NO, we are unable to submit a bid in response to the above mentioned invitation to bid due to the reason(s) listed below:

( ) The requested products are not within our range of supply
( ) We are unable to submit a competitive offer for the requested products at the moment
( ) The requested products are not available at the moment
( ) We cannot meet the requested specifications
( ) We cannot offer the requested type of packing
( ) We can only offer FCA prices
( ) The information provided for quotation purposes is insufficient
( ) Your ITB is too complicated
( ) Insufficient time is allowed to prepare a quotation
( ) We cannot meet the delivery requirements
( ) We cannot adhere to your terms and conditions (please specify: payment terms, request for performance security, etc.)
( ) We do not export
( ) Our production capacity is currently full
( ) We are closed during the holiday season
( ) We had to give priority to other clients’ requests
( ) We do not sell directly but through distributors
( ) We have no after-sales service available
( ) The person handling the bids is away from the office
( ) Other (please provide reasons) __________________________

( ) We would like to receive future ITBs for this type of goods
( ) We don’t want to receive ITBs for this type of goods

If UNOPS has questions to the bidder concerning this NO BID, UNOPS should contact Mr./Ms. (_______________), phone/email (_______________), who will be able to assist.
Check list form

Bidders are requested to complete this form and return it as part of their bid submission.

<table>
<thead>
<tr>
<th>Activity</th>
<th>Yes/No/NA</th>
<th>Page No in your Bid</th>
<th>Remark</th>
</tr>
</thead>
<tbody>
<tr>
<td>Have you duly completed all the bidding forms provided in the Instructions to bidders?</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Bid/no bid confirmation</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Bid submission, technical and price schedule offer form</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- UNGM Vendor registration (desired, not required)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Have you provided the required information for qualification purposes as contained in ITB document 4: UNOPS Technical Specifications</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Financial capability related documents</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Experience and technical capacity related document</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
ANNEX C

Invitation to bid (goods)

Procurement of Personal Protective Equipment (PPE) for Humanitarian Mine Action ITB No.

GPSO_PSC_MLI_ITB_REF 2014_063_PPE

Bid submission, technical and price schedule offer form

Cover page

Bidders are requested to complete this form and return it as part of their bid submission.

This cover page, the specification/statement of work form and the price schedule form are an integral part of the bid submission form. Bidders are expected to return signed as part of their bid. The bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Date: (Insert date (as day, month and year) of bid submission)
ITB No.: (Insert number of bidding process)

To: (Insert complete name of procurement official)

We, the undersigned, declare that:

a. We have examined and have no reservations to the bidding documents, including amendment No.: (Insert the number and issuing date of each amendment);
b. We offer to supply in conformity with the bidding documents and in accordance with the delivery schedules specified in the Schedule of Requirements the following goods and related services (Insert a brief description of the goods and related services);
c. The total price of our bid, excluding any discounts offered in item (d) below, is: (Insert the total bid price in words and figures, indicating the various amounts and the respective currencies);
d. The discounts offered and the methodology for their application are:
   Discounts: If our bid is accepted, the following discounts shall apply. (Specify in detail each discount offered and the specific item of the Schedule of Requirements to which it applies.)
   Methodology of application of the discounts: The discounts shall be applied using the following method: (Specify in detail the method that shall be used to apply the discounts);
e. Our bid shall be valid for the period of time specified in Instructions to Bidders Sub-Clause 20.1, from the date fixed for the bid submission deadline in accordance with Instructions to Bidders Sub-Clause 24.1, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
f. If our bid is accepted, we commit to obtain a performance security in accordance with Instructions to Bidders Clause 44 and GCG Clause 12 for the due performance of the Contract;
g. We have no conflict of interest in accordance with Instructions to Bidders Sub-Clause 4.2;
h. Our firm, its affiliates or subsidiaries—including any subcontractors or suppliers for any part of the contract—has not been declared ineligible by UNOPS, in accordance with Instructions to bidders Sub-Clause 4.3;
i. We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.
j. We have not offered and will not offer fees, gifts and/or favours of kind in exchange for this ITB and will not engage in any such activity during the performance of any contract awarded.

Signed: (Insert signature of person whose name and capacity are shown)

In the capacity of (Insert legal capacity of person signing the Bid Submission Form)

Name: (Insert complete name of person signing the Bid Submission Form)

Duly authorized to sign the bid for and on behalf of: (Insert complete name of bidder)

Dated on ____________ day of ________________, _______ [insert date of signing]
Bid submission, Technical and Price Schedule Offer Form

Bidders are requested to complete this form and return it as part of their bid submission.

Technical offer

Bidders are encouraged to include any additional information regarding the goods they offer in this section in form of free text.

Comparative data table

To establish compliance of their bid with the UNOPS technical specifications/statement of work bidders should complete the right column of the below table and the compliance confirmation statement:

Lot No 1: Explosive Ordinance Disposal (EOD) Helmet

<table>
<thead>
<tr>
<th>UNOPS minimum technical requirements</th>
<th>Bidders to fill-in</th>
</tr>
</thead>
<tbody>
<tr>
<td>Manufactured according to IMAS 10.30, STANAG 2920, MIL-STD-662F.</td>
<td></td>
</tr>
<tr>
<td>Material for EOD Helmet GRP-moulded shell with cradle. Untreated polycarbonate visor</td>
<td></td>
</tr>
<tr>
<td>Protective Range: 175 sq. in. (1,129 cm²) medium size</td>
<td></td>
</tr>
<tr>
<td>Total Weight: Maximum 2kg</td>
<td></td>
</tr>
<tr>
<td>Fire resistance up to 375 F (190 C) continuous</td>
<td></td>
</tr>
<tr>
<td>Adjustable, replaceable suspension system</td>
<td></td>
</tr>
<tr>
<td>UN Blue</td>
<td></td>
</tr>
<tr>
<td>Transport Bag</td>
<td></td>
</tr>
<tr>
<td>Packaging, labelling and shipping must be compliant with national and international standards and regulations</td>
<td></td>
</tr>
<tr>
<td>Model and part number:</td>
<td></td>
</tr>
<tr>
<td>Warranty:</td>
<td></td>
</tr>
<tr>
<td>Country of Origin</td>
<td></td>
</tr>
<tr>
<td>Name of manufacturer:</td>
<td></td>
</tr>
</tbody>
</table>

Lot No 2: Personal Protective Equipment (PPE) DEMINING VEST

<table>
<thead>
<tr>
<th>UNOPS minimum technical requirements</th>
<th>Bidders to fill-in</th>
</tr>
</thead>
<tbody>
<tr>
<td>V50- 450m/s according to STANAG 2920</td>
<td></td>
</tr>
<tr>
<td>Protection : vest unit covering the front, abdomen, sides, shoulders and neck, including a second collar functioning as the protection between the vest and the visor</td>
<td></td>
</tr>
<tr>
<td>Material for the demining Vest: Aramid fiber</td>
<td></td>
</tr>
<tr>
<td>Outer material: Cordura</td>
<td></td>
</tr>
<tr>
<td>Sizes to be provided:</td>
<td></td>
</tr>
</tbody>
</table>
Lot No. 3: Personal Protective Equipment (PPE) DEMINING VEST WITH PROTECTED BACK

<table>
<thead>
<tr>
<th>UNOPS minimum technical requirements</th>
<th>Bidders to fill-in</th>
</tr>
</thead>
<tbody>
<tr>
<td>V50 - 450m/s according to STANAG 2920</td>
<td>Protection: vest unit covering the front, abdomen, sides, shoulders, neck and back including a second collar functioning as the protection between the vest and the visor.</td>
</tr>
<tr>
<td>Protection: vest unit covering the front, abdomen, sides, shoulders, neck and back including a second collar functioning as the protection between the vest and the visor.</td>
<td>Material for the demining Vest: Aramid fibre</td>
</tr>
<tr>
<td>Outer material: Cordura</td>
<td>Sizes to be provided:</td>
</tr>
<tr>
<td>Outer material: Cordura</td>
<td>Large: 20</td>
</tr>
<tr>
<td>Sizes to be provided:</td>
<td>Medium: 20</td>
</tr>
<tr>
<td>Large: 20</td>
<td>Small: 8</td>
</tr>
<tr>
<td>Small: 8</td>
<td>Total weight - Maximum 3.5 KG</td>
</tr>
<tr>
<td>Total weight - Maximum 3.5 KG</td>
<td>Color: UN Blue</td>
</tr>
<tr>
<td>Color: UN Blue</td>
<td>Transport bag</td>
</tr>
<tr>
<td>Transport bag</td>
<td>Packaging, labelling and shipping must be compliant with national and international standards and regulations</td>
</tr>
<tr>
<td>Packaging, labelling and shipping must be compliant with national and international standards and regulations</td>
<td>Model and part number:</td>
</tr>
<tr>
<td>Model and part number:</td>
<td>Warranty:</td>
</tr>
<tr>
<td>Warranty:</td>
<td>Country of Origin</td>
</tr>
<tr>
<td>Country of Origin</td>
<td>Name of manufacturer:</td>
</tr>
</tbody>
</table>

Lot No. 4: Demining Visor

<table>
<thead>
<tr>
<th>UNOPS minimum technical requirements</th>
<th>Bidders to fill-in</th>
</tr>
</thead>
<tbody>
<tr>
<td>Protection level V50 (250 m/s)</td>
<td>Material: 5 mm polycarbonate</td>
</tr>
<tr>
<td>Material: 5 mm polycarbonate</td>
<td>Weight: 1 kg including bag and visor band</td>
</tr>
<tr>
<td>Weight: 1 kg including bag and visor band</td>
<td>Visor protection area: 1,250 cm²</td>
</tr>
<tr>
<td>Visor protection area: 1,250 cm²</td>
<td>Soft headbands for maximum comfort and durability.</td>
</tr>
<tr>
<td>Soft headbands for maximum comfort and durability.</td>
<td>Supplied with a protective bag.</td>
</tr>
</tbody>
</table>
Removable and washable sweatband.
replaceable 0.7 mm polycarbonate scratch shield.
Additional Scratch shield

Packaging, labelling and shipping must be compliant with national and international standards and regulations

<table>
<thead>
<tr>
<th>Model and part number:</th>
<th>Warranty:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Country of Origin:</td>
<td>Name of manufacturer:</td>
</tr>
</tbody>
</table>

Lot No 5: Heavy Bomb Suits

<table>
<thead>
<tr>
<th>UNOPS minimum technical requirements</th>
<th>Bidders to fill-in</th>
</tr>
</thead>
<tbody>
<tr>
<td>Heavy Bomb suit V50 1600m/s for chest and groin,</td>
<td></td>
</tr>
<tr>
<td>Suit comprises Groin Protector, trousers, smock, hand and feet protectors, external blast plates</td>
<td></td>
</tr>
<tr>
<td>Helmet V50 630m/s, visor at 800m/s, unassisted donning with communication system.</td>
<td></td>
</tr>
<tr>
<td>Rugged storage bag</td>
<td></td>
</tr>
<tr>
<td>Sizes: 2 X M, 2 X L</td>
<td></td>
</tr>
<tr>
<td>Material: Please specify</td>
<td></td>
</tr>
<tr>
<td>Packaging, labelling and shipping must be compliant with national and international standards and regulations</td>
<td></td>
</tr>
<tr>
<td>Warranty: 12 months</td>
<td></td>
</tr>
<tr>
<td>Country of Origin:</td>
<td></td>
</tr>
<tr>
<td>Name of manufacturer:</td>
<td></td>
</tr>
</tbody>
</table>

Lot No 6: Cooling Suit

<table>
<thead>
<tr>
<th>UNOPS minimum technical requirements</th>
<th>Bidders to fill-in</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cooling suit for Bomb suit</td>
<td></td>
</tr>
<tr>
<td>Sizes: 2 X M, 2 X L</td>
<td></td>
</tr>
<tr>
<td>Material: Please specify</td>
<td></td>
</tr>
<tr>
<td>Warranty 12 months</td>
<td></td>
</tr>
<tr>
<td>Packaging, labelling and shipping must be compliant with national and international standards and regulations</td>
<td></td>
</tr>
<tr>
<td>Model and part number:</td>
<td></td>
</tr>
<tr>
<td>Warranty:</td>
<td></td>
</tr>
<tr>
<td>Country of Origin:</td>
<td></td>
</tr>
<tr>
<td>Name of manufacturer:</td>
<td></td>
</tr>
</tbody>
</table>

The offered products are in accordance with the required specifications and technical requirements:

**YES**

**NO**

Any deviations must be listed below:

----------------------------------------------------------------------------------------------
Bid submission, Technical and Price Schedule Offer Form

Bidders shall fill in these Price Schedule Forms in accordance with the instructions indicated. The list of line items in column 1 of the Price Schedules shall coincide with the list of goods and related services specified by UNOPS in the technical specifications.

<table>
<thead>
<tr>
<th>Bidder’s total prices (price entered by bidder):</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total firm FCA price</strong></td>
</tr>
<tr>
<td><strong>Total firm DAP Price (by Air)</strong></td>
</tr>
<tr>
<td><strong>Total firm DAP Price (by Sea)</strong></td>
</tr>
<tr>
<td><strong>Freight cost per 20/40ft container (if applicable)</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Bidder’s prices for goods (price to be entered by bidder):</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Lot</strong></td>
</tr>
<tr>
<td>---</td>
</tr>
<tr>
<td>1</td>
</tr>
<tr>
<td>2</td>
</tr>
<tr>
<td>2.1</td>
</tr>
<tr>
<td>2.2</td>
</tr>
<tr>
<td>2.3</td>
</tr>
<tr>
<td>3</td>
</tr>
<tr>
<td>3.1</td>
</tr>
<tr>
<td>3.2</td>
</tr>
<tr>
<td>3.3</td>
</tr>
<tr>
<td>4</td>
</tr>
<tr>
<td>5</td>
</tr>
<tr>
<td>5.1</td>
</tr>
<tr>
<td>5.2</td>
</tr>
<tr>
<td>6</td>
</tr>
<tr>
<td>6.1</td>
</tr>
<tr>
<td>6.2</td>
</tr>
</tbody>
</table>
ANNEX D

Invitation to bid (goods)

*Procurement of Personal Protective Equipment (PPE)*

ITB No. 14-063

Vendor registration form

As part of the bid, it is desired that the bidder goes to the United Nations Global Marketplace (UNGM) registration website: [https://www.ungm.org/Registration/RegisterSupplier.aspx](https://www.ungm.org/Registration/RegisterSupplier.aspx) and fills out the registration. If the bidder is already registered with UNGM, please provide your UNGM registration number (______________). Please ensure that your firm’s information on UNGM is current.

Bidders need to familiarise themselves with the [United Nations Supplier Code of Conduct](https://www.ungm.org/Registration/RegisterSupplier.aspx). UNOPS encourages all suppliers to subscribe to the [United Nations Global Compact](https://www.ungm.org/Registration/RegisterSupplier.aspx).

The bidder may still bid even if not registered with the UNGM. However, if the bidder is selected for contract award, the bidder must register on the UNGM prior to contract signature.