

Frequently Asked Questions

1. ¿Can partial bids be submitted?

Answer:

Yes. As per the Invitation to Bid Letter, partial bids are allowed for this procurement process. It means that the bidder does not have to offer all requested commodity types in order to submit a complete bid. However, within each commodity type, full quantities must be offered.

2. ¿Could UNFPA PERU CO share the estimated prices for each item?

Answer:

No. In compliance to the Procurement Policy, it is not possible to provide this information. However, we want to emphasize that due to the number of questions received in the previous procurement process, this tender is not solely subject to the financial offer of the product.

As indicated in the technical specifications, for the offer to be considered valid, you must send a series of documents that will lead to a technical verification of the quality of the products offered. This implies that only if your technical bid is accepted through this technical filter, the Financial Offer Panel will be enabled.

3. ¿Do you have any specific brand for the products?

Answer:

No. Your company may propose the brand that thinks is appropriate; as long as it complies with the technical specifications of the product.

4. ¿Do the procurement method allow any payment advance?

Answer:

No. According to the Policy and Procedures that regulate all Procurement Process in the United Nations, an advance for payments are not allowed.

This process is subject General Conditions that are part of the annexes. The document establishes that the payment conditions are within 30 calendar days counted from the receipt of goods and the respective compliance. It should be noted that this period is only an estimated reference, it means that in practice the payment could be processed in a minor period of time.

5. ¿Where will the items be delivered?

Answer:

If you are a local (Peruvian) offer, you must deliver it to the main warehouse of the Ministry of Health, whose address will be provided at a given time.

If you are an international offer, you must take in consideration that the final destination of all goods must be the Jorge Chavez International Airport located in Callao, Peru.

6. ¿If I have a technical data sheet for a product, can I share it with you so that can I validate if my product will be accepted by UNFPA?

Answer:

No. In compliance to the Policy and Procedures that regulate all Procurement Process in the United Nations, we cannot make advance

validations on behalf of the evaluation panel. Doing so constitutes an unfair treatment and puts all bidders in unequal conditions.

7. ¿Is the presentation of documents electronically or physically?

Answer:

Due to the sanitarian crisis caused by COVID-19, the submission of documents will only be electronically to the email peru.procurement@unfpa.org. If your file is too heavy (above 20MB), you can split the files into several emails, or upload them through a We Transfer link or enable an access to a Google Drive folder

8. ¿When will the results be known?

Answer:

Here is a tentative timeline

Phase	Date, time and place
Call for tenders	: October 14, 2020
Publication of Amendments	: Between October 14 and October 23, 2020, through the UNFPA website and the UNGM supplier portal *If that is the case
Deadline for Offers Submissions	: October 23, 2020 Email: peru.procurement@unfpa.org Deadline for receipt of offers 20:00 hours
Requests for clarification of offers	: From October 26 to October 29, 2020
Technical Evaluation of Offers	: From October 30 to November 6, 2020 * Tentative schedule
Financial Evaluation of Offers	: November 9, 2020 * Tentative schedule
Contract Award	: No later than November 10, 2020
Publication of results	: No later than November 11, 2020, through a communication that will be sent from peru.procurement@unfpa.org

9. ¿Is the quality assurance questionnaire filled out individually by product or for the totality of all products offered?

Answer:

As a matter of the maintain all documents organized, we suggest that each lot offered be accompanied by the respective quality assurance questionnaire.