



United Nations  
Educational, Scientific and  
Cultural Organization

**FORM AM 10-7:**

**Procurement Notice/Advertisement  
Open International Competition (OIC)**

**Country of Destination:** France

**Reference Number:** [OIC/ERI/DPI/PRP/11/2018]

**Description:** Open International Competition for guided tours of UNESCO Headquarters for the general public

**Deadline for Submission of Sealed Tenders:** 30 January 2019 at 17h00

**Posting Date:** 19 December 2018

---

United Nations Educational, Science and Cultural Organization (UNESCO) hereby invite qualified companies to submit sealed tenders as follows:

**Objectives and Scope**

UNESCO possesses several assets such as a valuable art collection in an emblematic architectural building, in Paris, and has an interesting mandate to share with the public. The purpose of this request is to invite a service provider to conduct general public tours to expand visitors' access to UNESCO's HQ's by establishing a self-financing mechanism that will gradually generate revenues for the Organization.

It is UNESCO's intention to establish a partnership for a 3-year period. It is estimated that its HQ's has the potential to welcome 50,000 paid visitors per year.

The purpose of this notice is to provide general information on the requirements for the procurement process and to inform interested suppliers how to obtain a copy of the Solicitation Documents.

Interested companies who wish to participate in the OIC must request for a complete set of Solicitation Documents, available free of charge, from UNESCO contact person at the address shown below.

The sealed tenders must be delivered to the UNESCO Headquarters in on or before **30/01/2019 at 17:00 hours**, in strict compliance with the instructions as stipulated in the Solicitation Documents.

UNESCO reserves the right to amend the documents at any time during the solicitation process. Any amendments or clarifications will be communicated directly to all Bidders who have requested for a complete set of solicitation documents and officially confirmed their intention to submit a sealed tender. No remuneration will be made to companies for preparation and submission of their tenders.

**UNESCO Contact Information:**

UNESCO Contact Information

Attn: Armelle Arrou

Head, Public Relations and Partnerships

Division of Public Information

UNESCO

7 Place Fontenoy

F-75007 Paris

E-mail: [a.arrou@unesco.org](mailto:a.arrou@unesco.org)