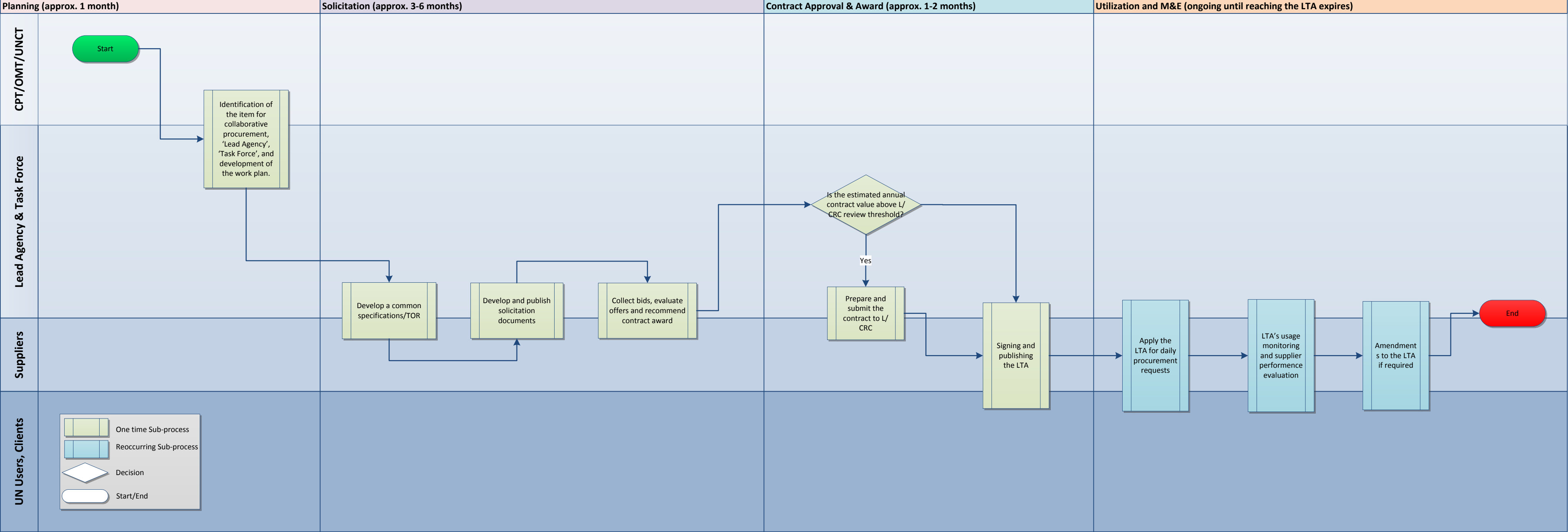


Joint Procurement - Creation and usage of a shared LTA – Lead Agency approach (summary).



Identification of the item for collaborative procurement, 'Lead Agency', 'Task Force', and development of the work plan.

Planning (approx. 1 month)

CPT/OMT/UNCT

Start

List of items
eligible for
collaborative
procurement

Identify an item
eligible for
collaborative
procurement

Identify lead agency
and Task Force(TF)
members for the
joint procurement
of the selected item

Present the workplan
to CPT, OMT and
participating agencies
for feedback

Secure the initial
resources, hence the buy-
in from UNCT/OMT and
the participating agencies

Lead Agency & Task Force

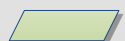
Develop the
collaborative
procurement work
plan for the item

Finalize the work
plan according to
the feedback and
recommendations
received

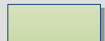
Develop and
publish
solicitation
documents

Suppliers

UN Users, Clients



Data



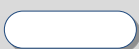
One time process



Off-page reference



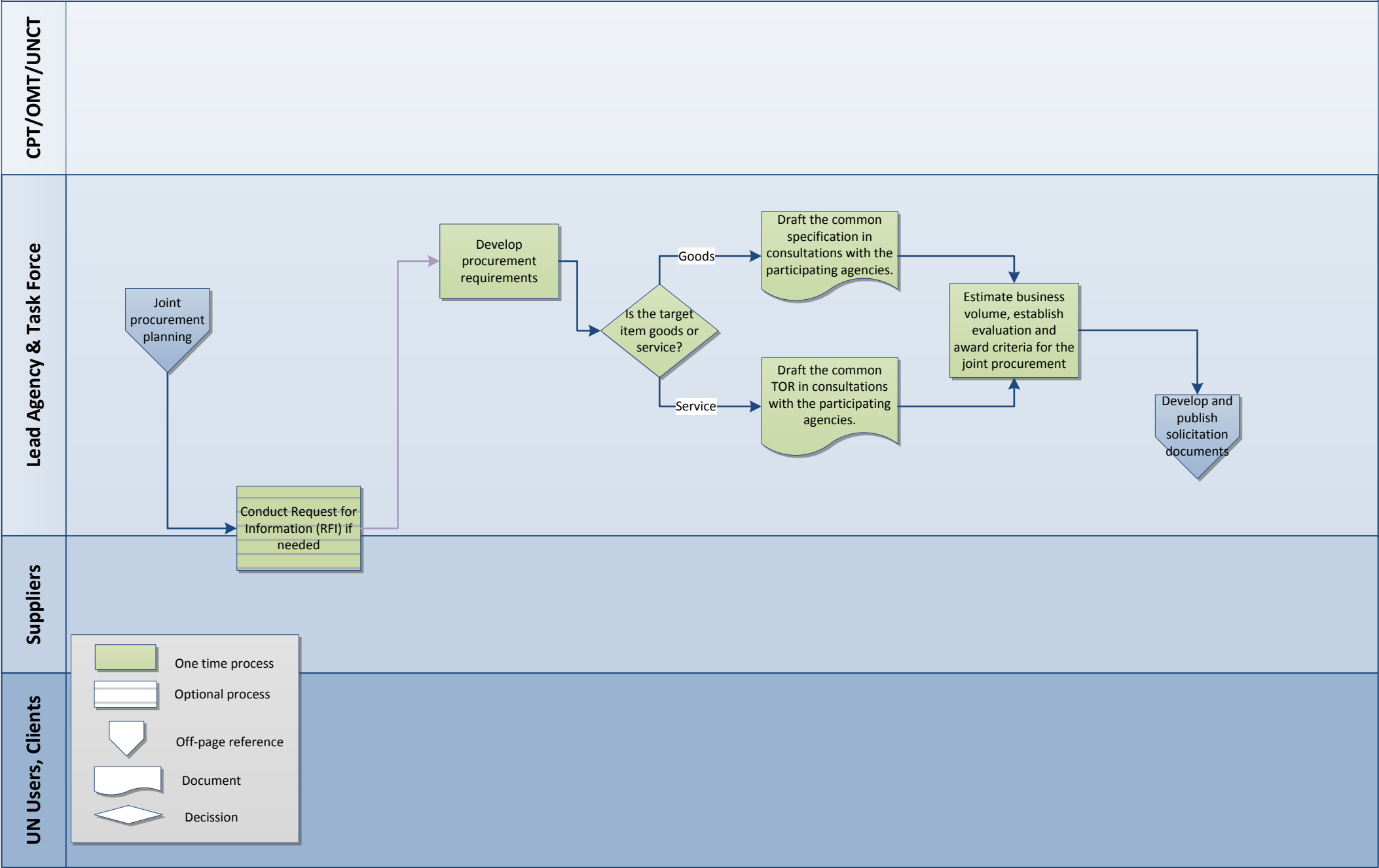
Document



Start/End

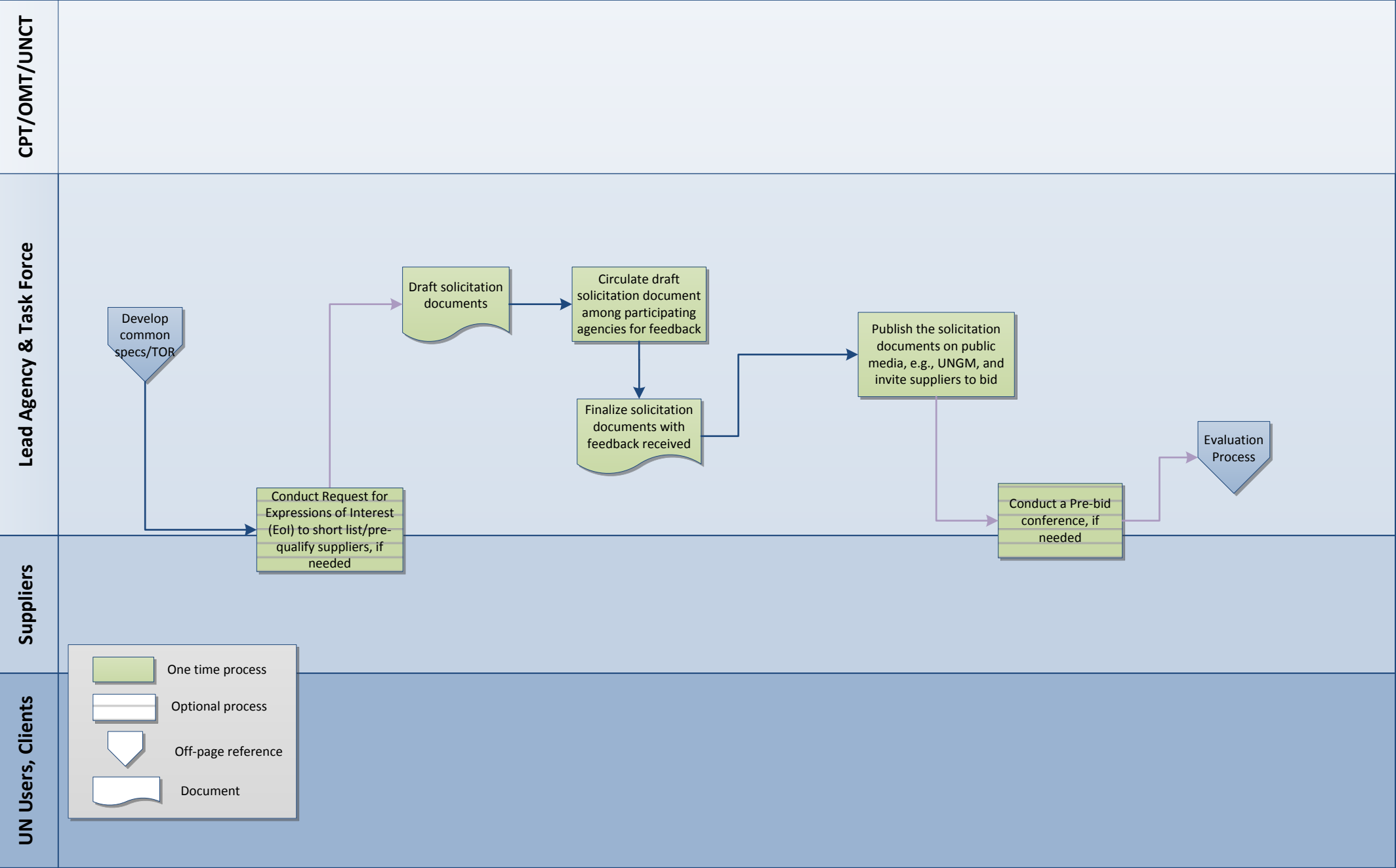
Develop a common specifications/TOR

Solicitation (approx. 3-6 months)



Develop and publish solicitation documents

Solicitation (approx. 3-6 months)



Collect bids, evaluate offers and recommend contract award

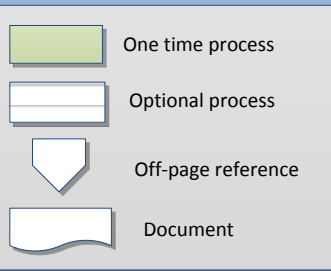
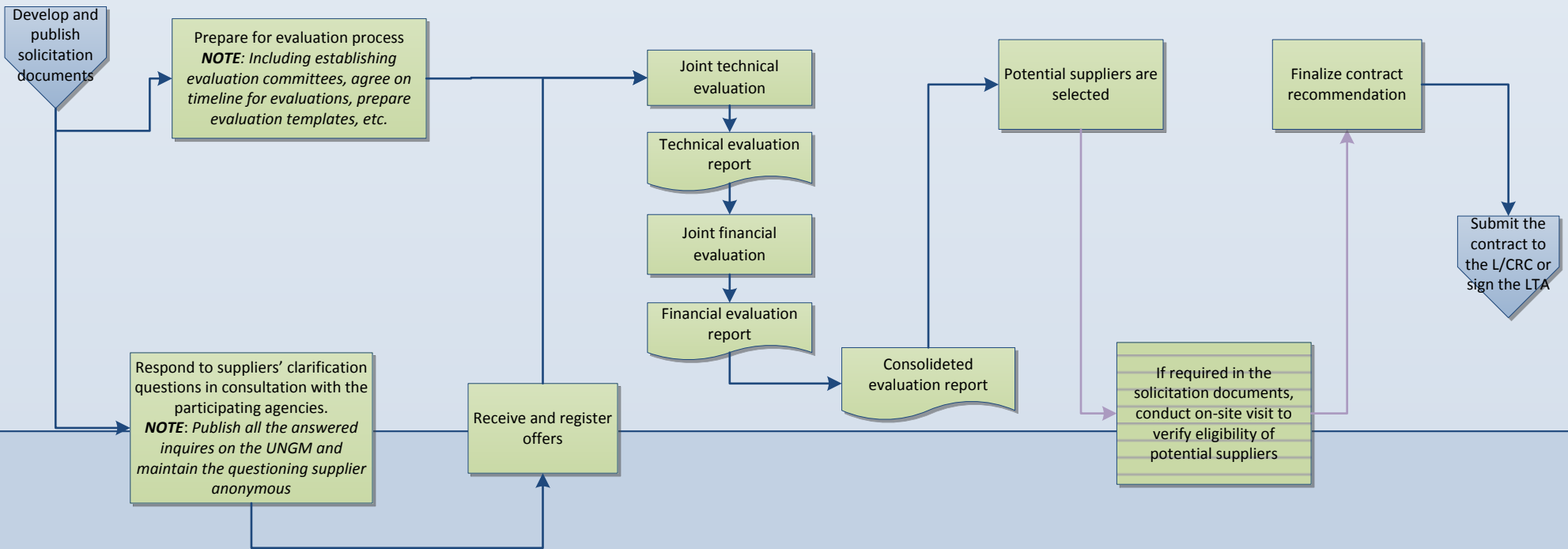
Solicitation (approx. 3-6 months)

CPT/OMT/UNCT

Lead Agency & Task Force

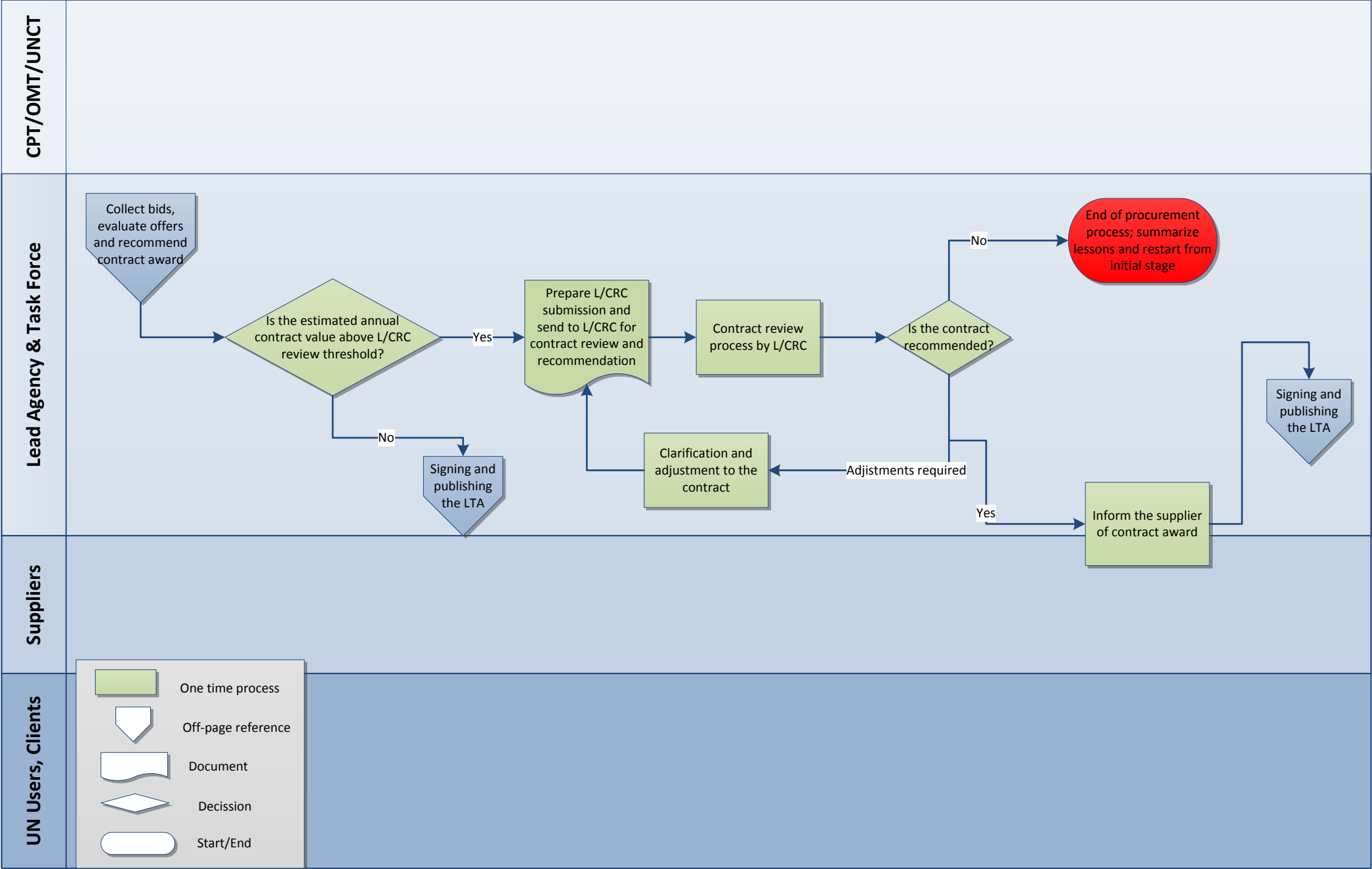
Suppliers

UN Users, Clients



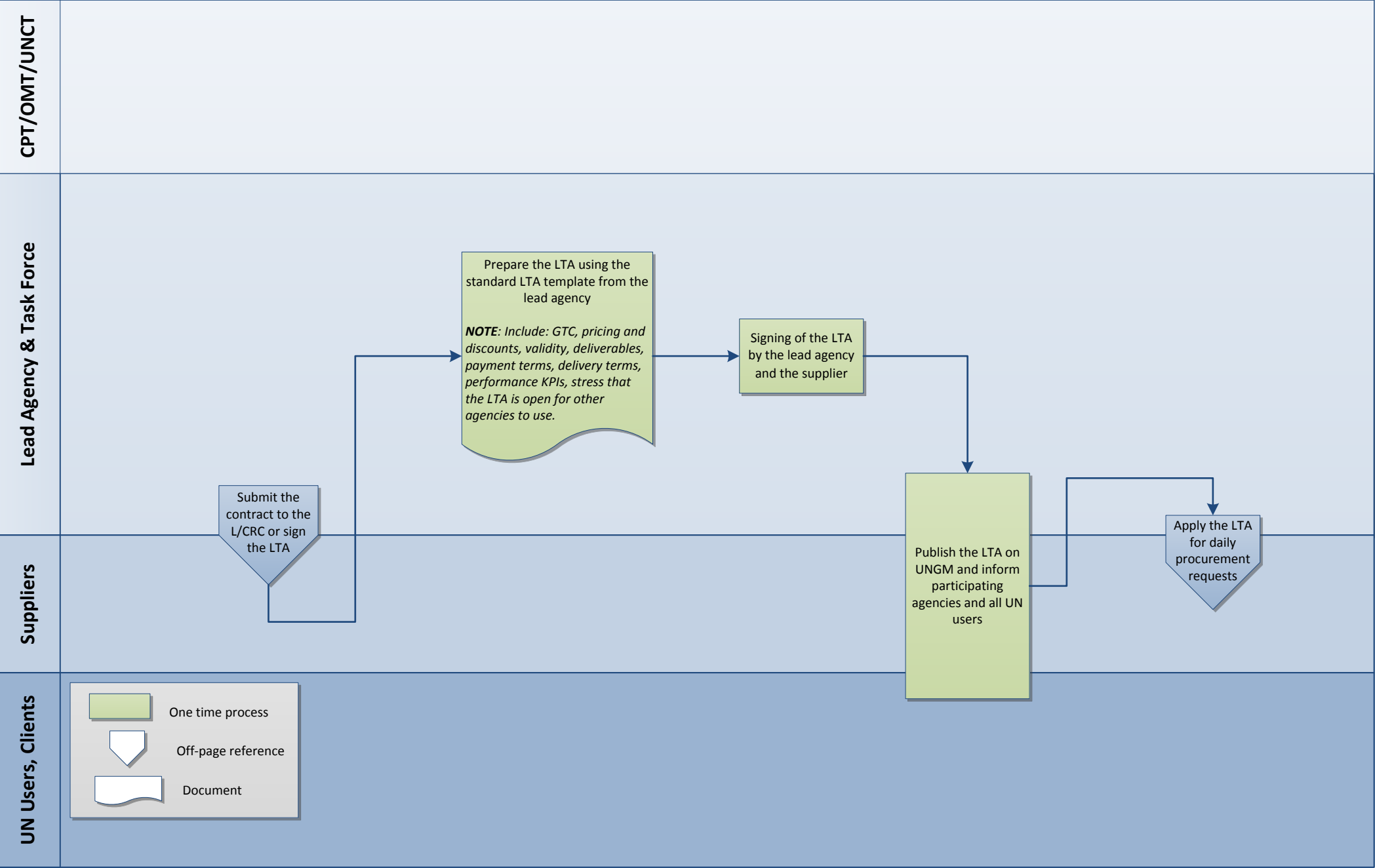
Prepare and submit the contract to L/CRC

Contract Approval & Award (approx. 1-2 m)



Signing and publishing the LTA

Contract Approval & Award (approx. 1-2 m)



Apply the LTA for daily procurement requests

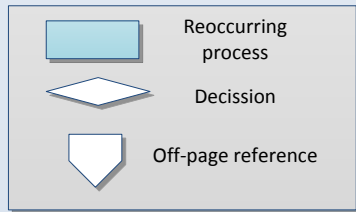
Utilization and M&E (ongoing until reaching the LTA period)

CPT/OMT/UNCT

Lead Agency & Task Force

Suppliers

UN Users, Clients



Signing and publishing the LTA

Load the LTA information in Individual agency's ERP system

Apply the LTA for daily procurement requests

Is there more than one LTA for the item?

yes

Is secondary bidding required?

yes

Select LTA supplier through secondary bidding

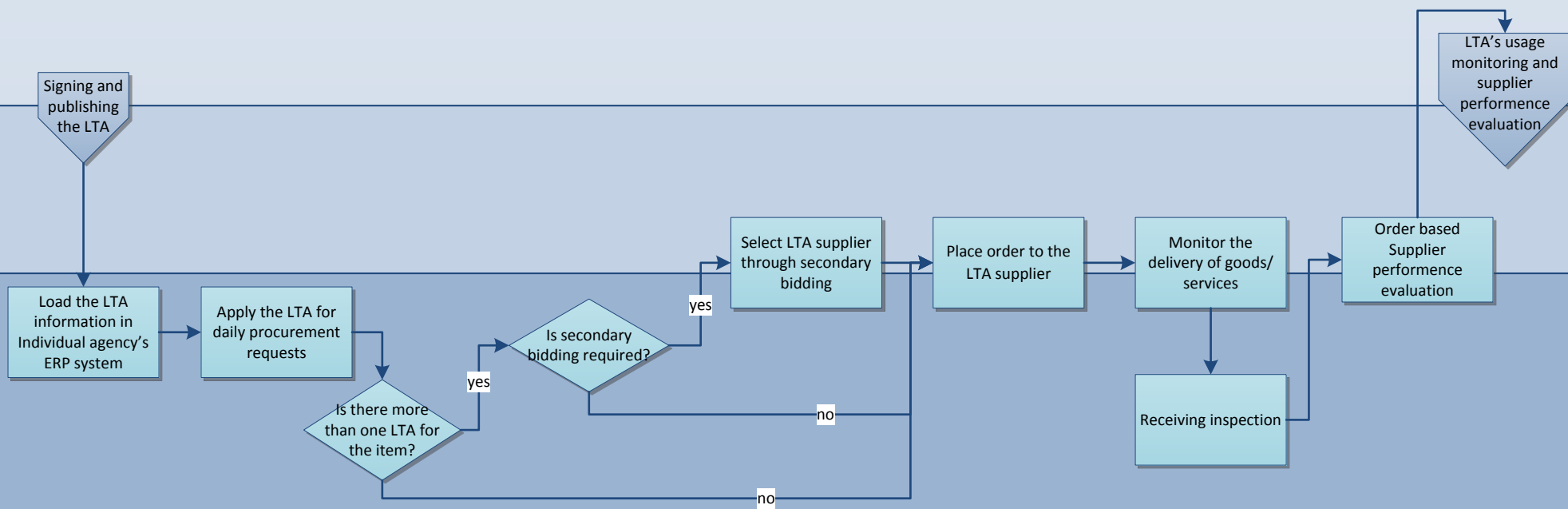
Place order to the LTA supplier

Monitor the delivery of goods/ services

Receiving inspection

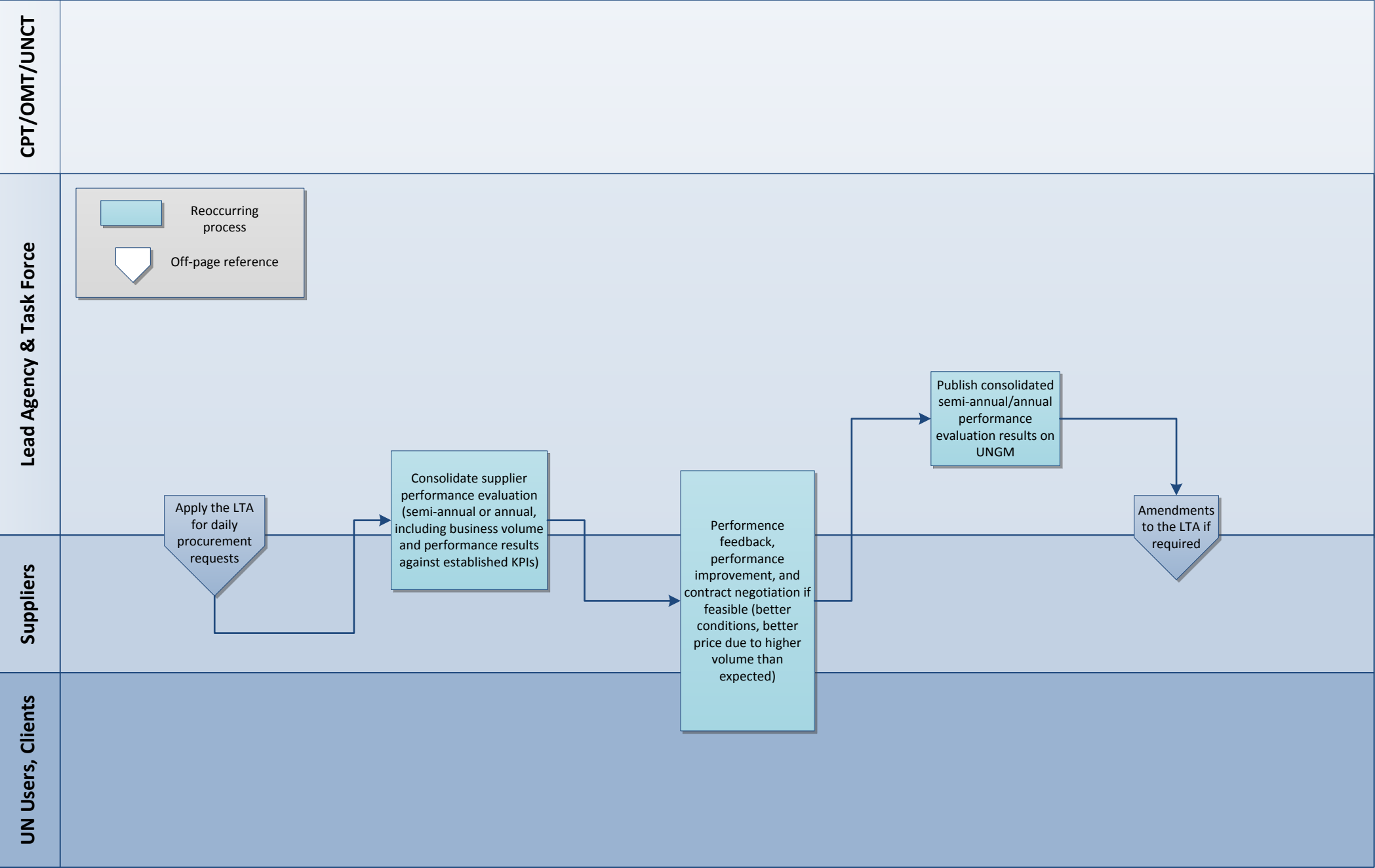
Order based Supplier performance evaluation

LTA's usage monitoring and supplier performance evaluation



LTA's usage monitoring and supplier performance evaluation

Utilization and M&E (ongoing until reaching the LTA period)



Amendments to the LTA if required

Utilization and M&E (ongoing until reaching the LTA period)

CPT/OMT/UNCT

Lead Agency & Task Force

Suppliers

UN Users, Clients

