

# UN Global Marketplace Vendor registration

by

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### Agenda

- 1. About UNGM
- 2. Polish suppliers in UNGM
- 3. Registration process on <u>www.ungm.org</u>
- 4. Finding business opportunities
- 5. More information Knowledge Centre
- 6. Where to find help





## 2 UNGM – UN Global Marketplace







## 1 UNGM – UN Global Marketplace







## 2 Polish suppliers on UNGM

- **167**<sup>th</sup> largest supplier to UN in 2015 68 suppliers
- 414 accounts
- **291** with one or more registered status with one or more UN agency
- **65** with a Vendor to Update status
- **5 TAS** subscribers

Please contact me. I would love to help! registry@ungm.org









## 3 Registration process on UNGM









Search UNGM	English 🔻 🔀 (1)
GLOBAL MARKETPL	Basic Registration
Public Home Code of conduct Tender notices	Please provide all the required information to complete your registration.
Contract awards Knowledge centre	All information has been provided. More information is required in this section. <b>*</b> required field
About UNGM Terms & Conditions Scam Alert	General       Address       Countries/area       Contacts       Declaration       Coding         UN Organizations (11)       Countries/area       Contacts       Declaration       Coding
Registration process UNSPSC	General company information
FAQs Video Guides	Company name * your company name Trade name/DBA
Vendor Dashboard	Company type * Fax country code Type a country/area name
Settings Registration Vendor documents	Parent company
Tender Alert Service	Fax number
UNSPSC changes	Website





## 3 Registration process on UNGM







## 3 Tips when registering

- Check your email address when registering. Wrong email address will make it impossible to create/activate account.
- Ensure company name is correct.
- Only accounts with one of more Registered status are visible to UN staff. Check status from Dashboard link.
- Ensure your UNSPSC codes are specific and detailed.
- Manage contacts.
- Ask for help when in doubt.









## 4 Information on Business Opportunities

#### Keeping abreast of upcoming business opportunities

Free access to procurement notices

Limited access if not registered with agencies using e-sourcing

Published by 40 UN organizations and partners **400** active notices at any one time





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Business Opportunitie

#### Business Opportunities/Tender Notices

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## 4 Tender Alert Service



Identifying relevant tender is a time-consuming task

Deadlines are often short



### Tender Alert Service

Receive via email relevant business opportunities as soon as they are published



The subscription costs **USD 125** a year if paid <u>before 24 November 2016</u>





## 5 Other information







## 5 Other information

#### Knowledge centre

#### Virtual Business Seminar

UN organisations and procurement rules

Sustainable procurement



Doing business with the UN in general

Sustainable Development Goals





## 10 Contact UNGM



For more information, please visit www.ungm.org



Do you need assistance? Check out our video guidelines and FAQs



For further assistance, do not hesitate to contact us: ✓ Via the Help functionality available on the site

✓ Via email at registry@ungm.org