

Procurement at UNHCR



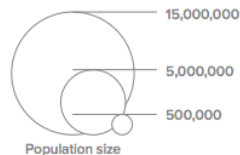
UNHCR's Mandate



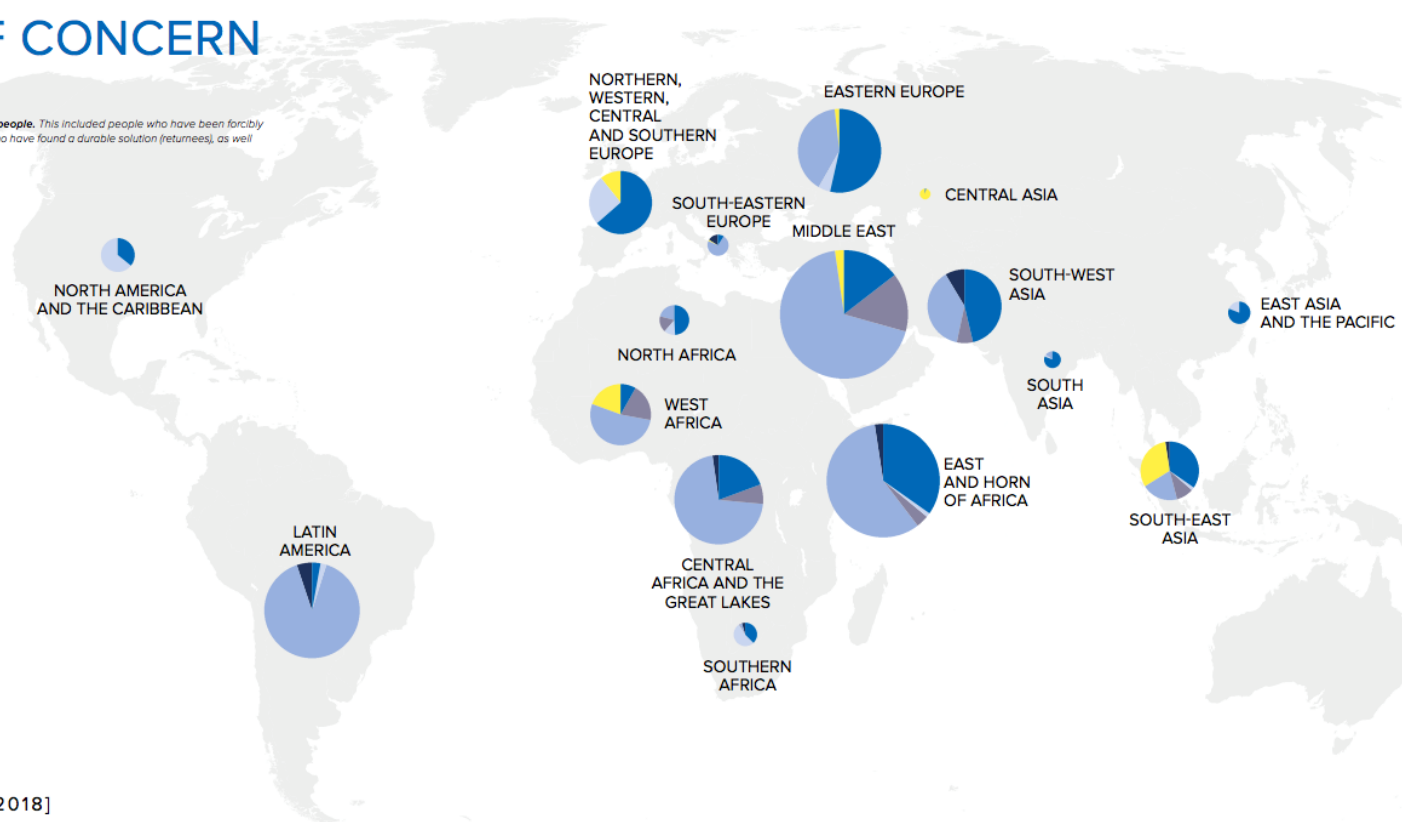
POPULATIONS OF CONCERN TO UNHCR

In January 2018, the total population of concern to UNHCR stood at 71.4 million people. This included people who have been forcibly displaced (refugees, asylum-seekers, and internally displaced people) and those who have found a durable solution (returnees), as well as stateless persons, most of whom have never been forcibly displaced.

71.44 million Persons of Concern



- Refugees
- Asylum-seekers
- Returnees (refugees and IDPs)
- Stateless persons
- Internally displaced people (IDPs)
- Others of concern



[AS OF JANUARY 2018]

This total represents an enormous number of people needing protection worldwide.

<http://popstats.unhcr.org/>

UNHCR's workforce



- Approximately **16 770 employees**
- **90%** of staff works in the **field**
- Present in **138 countries** with a total of **ab. 450 offices**
- Budget 2018: **8.2 billion** dollars
- Headquarters in Geneva, Budapest and Copenhagen, as well as Regional Offices in Nairobi, Amman, Panama, Bangkok, Pretoria and Dakar.

SUPPLY MANAGEMENT SERVICE

Budapest, Hungary

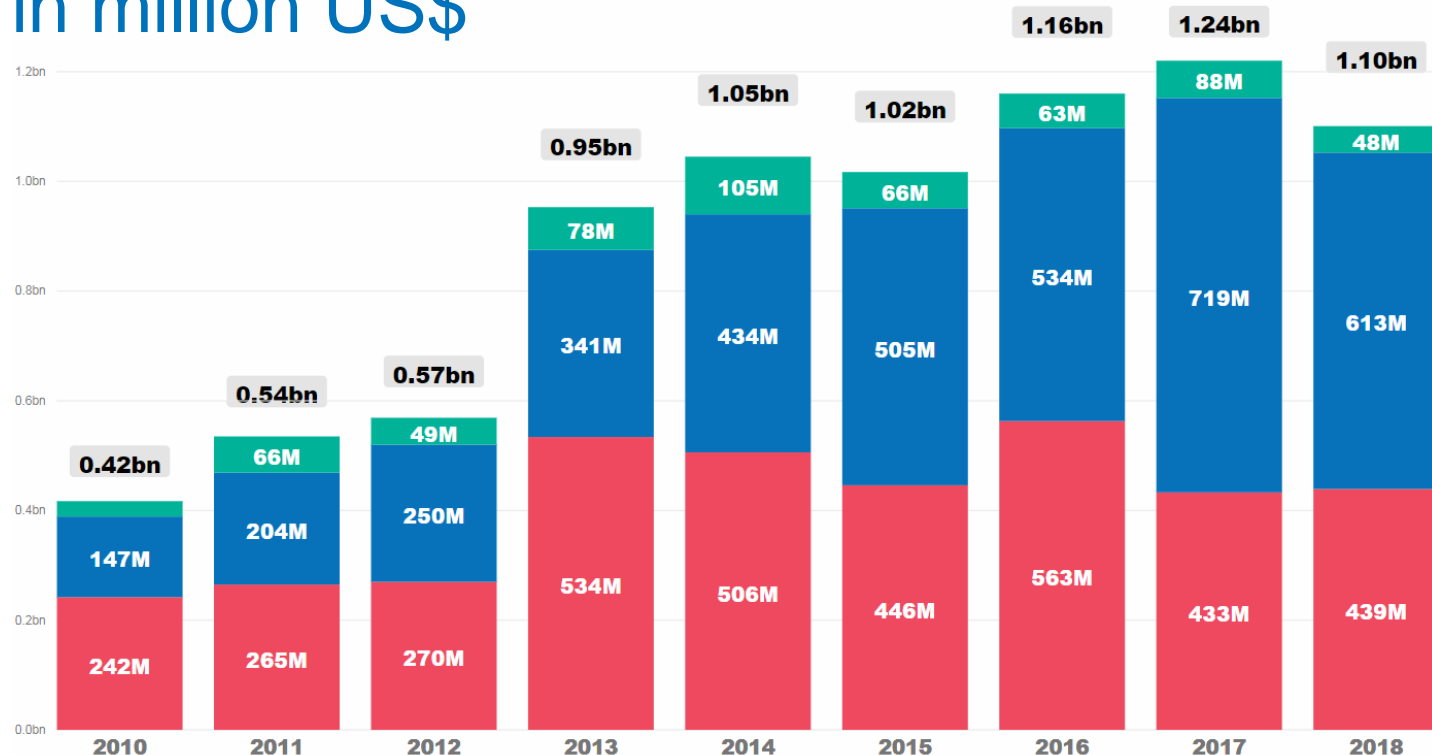
Our vision is to provide excellence in supply chain service delivery across UNHCR that supports efficient and sustainable protection of refugees and other persons of concern.

Procurement in Figures 2018



UNHCR Procurement 2010-2018

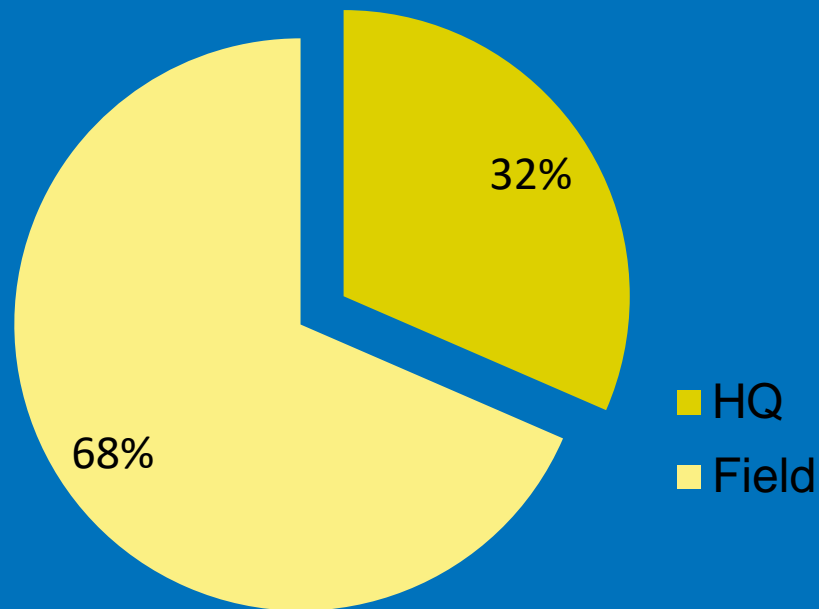
in million US\$



Services: 613 million US\$

Goods: 439 million US\$

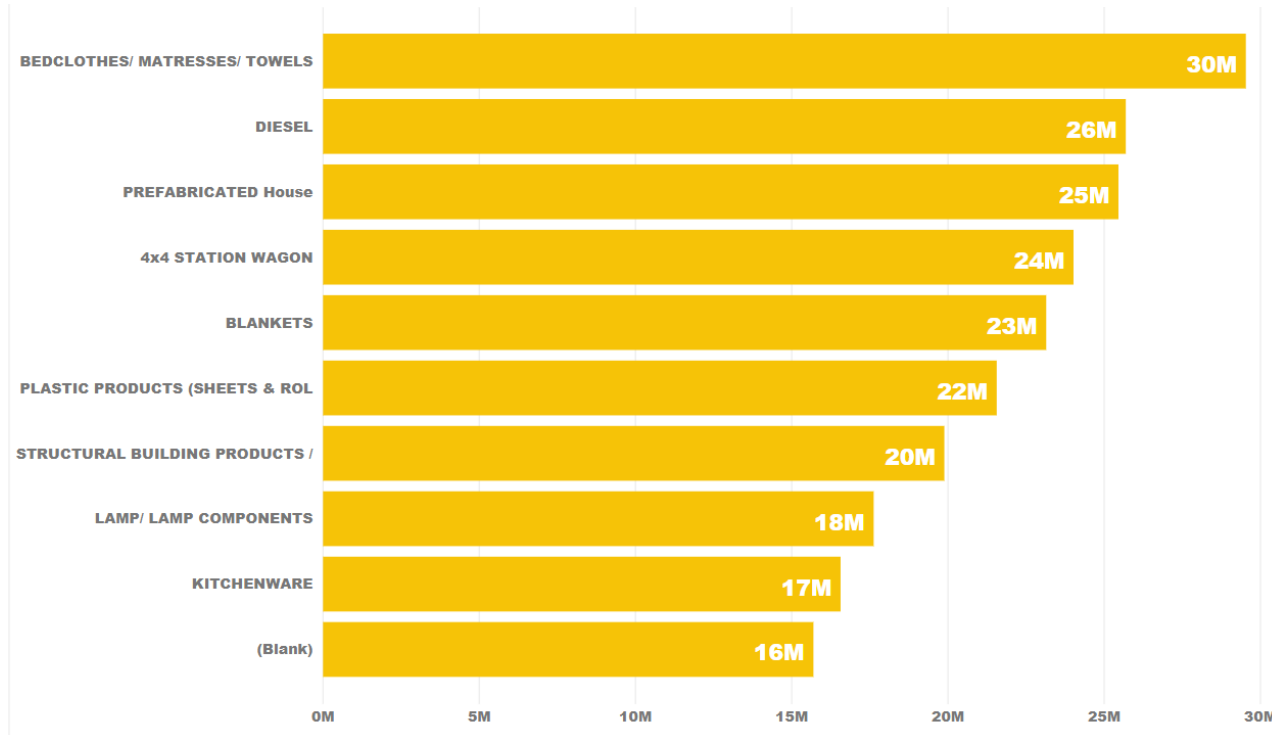
UNHCR Procurement 2018 in million US\$



Procurement value:
1,1 billion US\$ in 2018

HQ: 347 million US\$
Field: 754 million US\$

Top 10 Item Categories purchased in 2018 based on their value in million USD



GOODS & SERVICES WHAT WE PLAN TO PROCURE





2020 HQ Procurement Plan

Goods

- Visibility Items (Shirts, caps, mugs, pens etc...)
- ID cards Printers
- Mosquito nets
- Plastic sheets and rolls
- Plastic buckets
- Sleeping mats
- Kitchen sets

Services

- Translation, editing and proof-reading;
- Cash Based Intervention and related bank services
- Fundraising Services
- Integrated Marketing Communication Services

How to become a supplier to UNHCR



HOW TO PARTICIPATE IN THE SELECTION PROCESS?

The UN Supplier Code of Conduct (UNSCC) sets forth what is expected of all suppliers with whom UNHCR does business. Furthermore, Vendors are expected to demonstrate a commitment to the Ten Principles set out in the UN Global Compact that underlies the UNSCC.


- **Register at www.ungm.org** to learn about all the opportunities to be a supplier to UNHCR. You can subscribe to the Tender Alert Service to make sure you are notified of all opportunities.
- If you are interested in being a supplier for UNHCR at Global level you can directly register on **UNHCR eSupplier Portal** at the following link: <https://www.unhcr.org/become-supplier.html>
- If you are interested in being a supplier for a **specific country or region**, you are recommended to contact **the local UNHCR operation** for registration, as they might use different channels to advertise their tenders. More info can be found at <https://www.unhcr.org/where-we-work.html>
- **In all cases**, submitting a duly **filled in Vendor Registration Form** with supporting documents is mandatory. More information can be found at <https://www.unhcr.org/doing-business.html>

Code of Conduct

The Code of Conduct sets forth what is expected of all suppliers with whom UNHCR does business.

Filling a vendor Registration Form with supporting documents is mandatory. And it should include:

- Firm/Company/Factory registration certificate
- Registration with Tax/VAT
- Company's annual financial report
- Audit certificate/report
- Brochures on products/services
- Environmental policy
- Quality assurance certificate



Thank you for your
interest in becoming a
supplier with UNHCR

Visit our website:
unhcr.org/supply