United Nations Development Programme - Procurement

Empowered lives. Resilient nations.
Scope of Presentation

1. UNDP - who we are?

2. UNDP procurement

3. How to do business with UNDP
UNDP at a glance

170+ The number of countries and territories where UNDP is working on the ground

3 Primary Focus Areas:
• Sustainable development
• Democratic governance and peacebuilding
• Climate and disaster resilience

UNDP is committed to support the 2030 Agenda for Sustainable Development and the 17 new Sustainable Development Goals
Procurement Trend (million USD)

Agency with the 3rd largest procurement volume 2015
Which are the major products?

- Pharmaceuticals
- Laboratory & Medical Equipment
- Vehicles & Parts
- IT Equipment
- Election Equipment
Which are the major services?

- Management & Administration
- Construction & Engineering
- Transport
- Travel
How is procurement organised?

• Decentralized to our country offices (140)
• Every country office is a potential business partner
• Specialised HQ procurement centres (health, crisis prevention & recovery, elections, energy and environment)
• 70% of total spend with top 30 country offices
• Consult and review their websites at www.undp.org
UNDP has a truly global profile

Procurement Services Unit (PSU)

Copenhagen, Denmark
• Procurement support to Country Offices (advise, training and procurement and supply services)

New York, USA
• The main responsibility of the Procurement Services Unit in NY is policy-making and oversight

Regional representation
• Kuala Lumpur - operational procurement support
• Regional advisors
How to do Business with UNDP

Doing business with UNDP

UNDP strives to build long-term business relationships with reputable vendors across the globe to ensure goods and services that will help us address some of the world’s most pressing problems.

UNDP buys goods and services for each of its Country Offices as well as UNDP Headquarters in New York. Responsibility for procurement is decentralized, meaning that the entire procurement cycle – from sourcing to contract management – is done locally. A Country Office’s Resident Representative, or his or her designee, oversees the process.

The Country Office will enter into contracts with vendors, which may be companies or individuals. Headquarters plays a limited role with the Procurement Services Unit (PSU) providing specialized assistance. The Procurement Oversight Unit (POU), an independent unit within the Bureau for Management Services, approves contracts that exceed $100,000 USD. The POU ensures that procurement undertaken by UNDP Business Units complies with relevant guidelines and that procurement risks are properly assessed and mitigated.

As a public organization, we must strictly adhere to the UNDP Financial Regulations and which mandate that contracts be awarded through a competitive process, obtaining bids from formal tenders. To ensure consistency across all our offices and business units, UNDP uses standard bidding documents, available in English, Spanish, and French.
THANK YOU!