UN Global Marketplace

Vendor registration

by

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Agenda

1. About UNGM
2. Polish suppliers in UNGM
3. Registration process on [www.ungm.org](http://www.ungm.org)
4. Finding business opportunities
5. More information – Knowledge Centre
6. Where to find help
UNGM is the procurement portal of the UN system

Vendor community → UNGM → UN procurement staff

UNGM provides an excellent springboard to introduce your products and services to many UN organizations, countries and regions.
Vendors can register with 26 UN organizations using UNGM as their vendor database.

These UN organizations represent 99% of a global spend of over $17.6 billion in 2015.
2 Polish suppliers on UNGM

- 167th largest supplier to UN in 2015 – 68 suppliers
- 414 accounts
- 291 with one or more registered status with one or more UN agency
- 65 with a Vendor to Update status
- 5 TAS subscribers

Please contact me. I would love to help!
registry@ungm.org
Registration process on UNGM

One of first steps in doing business with the UN

A requirement for more and more UN organizations in order to participate in tenders

FREE registration form online available in 4 languages – English, Spanish, French and Portuguese
Basic Registration

Please provide all the required information to complete your registration.

- All information has been provided.
- More information is required in this section.
- required field

General company information

- Company name *
- Trade name/DBA
- Company type *
- Fax country code
- Parent company
- Fax number
- License number *
- Website

UN Organizations (11)
3 Registration process on UNGM

3 registration levels

Basic registration → Level 1 → Level 2

Common registration process → Some UN organizations require additional information

Certificate of Incorporation, references, financial statements ...
3 Tips when registering

- Check your email address when registering. Wrong email address will make it impossible to create/activate account.
- Ensure company name is correct.
- Only accounts with one of more Registered status are visible to UN staff. Check status from Dashboard link.
- Ensure your UNSPSC codes are specific and detailed.
- Manage contacts.
- Ask for help when in doubt.
Information on Business Opportunities

Keeping abreast of upcoming business opportunities

**Free** access to procurement notices

**Limited access** if not registered with agencies using e-sourcing

*Published by 40 UN organizations and partners*

*400 active notices at any one time*
Tender Notices on www.ungm.org
4 Tender Alert Service

- Identifying relevant tender is a time-consuming task
- Deadlines are often short

Tender Alert Service
Receive via email relevant business opportunities as soon as they are published

The subscription costs **USD 125** a year if paid **before 24 November 2016**
5 Other information

Knowledge center
Annual Statistical Report

UN procurement volume by country

UN agency procurement by country or commodity/service

Purchase orders and contracts (over USD 30,000)

Top ten items procured by UN agencies
5 Other information

Knowledge centre

Virtual Business Seminar

UN organisations and procurement rules

Doing business with the UN in general

Sustainable procurement

Sustainable Development Goals
10 Contact UNGM

For more information, please visit www.ungm.org

Do you need assistance?
Check out our video guidelines and FAQs

For further assistance, do not hesitate to contact us:
✓ Via the Help functionality available on the site
✓ Via email at registry@ungm.org