



United Nations  
Educational, Scientific and  
Cultural Organization

## **FORM AM 10-7:**

### **Procurement Notice/ Advertisement Open International Competition (OIC)**

**Country of Destination:** France

**Reference Number:** RFP/IOS/EO/SIDSAP/05/2018

**Description:** Mid-term review of the UNESCO SIDS Action Plan (2016-21)

**Deadline for submission of electronic proposals:** **13 June 2018 (23:59 CET)**

**Posting Date:** 17 May 2018

The United Nations Educational, Science and Cultural Organization (UNESCO) hereby invites qualified companies/individuals to submit proposals for the following assignment: **Mid-term review of the UNESCO SIDS Action Plan (2016-21).**

The evaluation requires the following principal qualifications for the team leader/senior evaluator(s):

- At least 10 years of professional experience in designing and leading evaluations of programmes, funds and/or policies
- At least 10 years of professional experience in evaluation, research and/or policy-related position in the field of regional and/or international development
- An advanced university degree in the field of natural sciences, social sciences, culture, education, science or public policy, media development, communications, or other field related to UNESCO's mandate
- Excellent oral communication and writing skills in English
- Excellent analytical skills and skills in producing succinct, clear materials.

Moreover it is desirable that the evaluation team demonstrates proven advanced knowledge of international research/studies in the field of SIDS issues, professional experience in designing and leading evaluations of international or regional/multilateral organizations, working knowledge of French and knowledge of the UN system and other international organizations, as well as understanding and application of UN mandates in Human Rights and Gender Equality; Other UN language skills, in particular Spanish, as well as Portuguese will also be considered an advantage. Furthermore, preference will be given to evaluation teams that are gender-balanced and of geographically and culturally diverse backgrounds.

The evaluation team should **collectively demonstrate experience in the above areas to be covered by the evaluation**, and must have no previous involvement in the implementation of activities under review.

Main deliverables: Inception Report, Field missions, (Draft) Final Evaluation Report.

The evaluation will be conducted between July 2018 and December 2018 and is estimated to take up approximately 90 working days.

The purpose of this notice is to provide general information on the requirements for the procurement process and to inform interested suppliers how to obtain a copy of the Solicitation Documents.

**Interested companies who wish to participate in the OIC must request for a complete set of Solicitation Documents**, available free of charge, from the UNESCO contact person at the address shown below.

The tenders must be submitted electronically to the UNESCO email address indicated in the solicitation document on or before **13 June 2018 at 23:59 hours (CET)**, in strict compliance with the instructions as stipulated in the Solicitation Documents.

UNESCO reserves the right to amend the documents at any time during the solicitation process. Any amendments or clarifications will be communicated directly to all potential Bidders who have requested for a complete set of solicitation documents and officially confirmed their intention to submit an electronic tender. No remuneration will be made to companies for preparation and submission of their tenders.

#### **UNESCO Contact Information for receiving the solicitation documents:**

UNESCO Internal Oversight Service – Evaluation Office

Attn: Mr. Giacomo Tirelli

E-mail: [g.tirelli@unesco.org](mailto:g.tirelli@unesco.org)